**General requirements and information**

| DIPLOMATS:                                                                 |
| - Waybill                                                                 |
| - Packing list                                                            |
| - Copy of the passport                                                    |
| - Copy of valid visa                                                      |
| - Copy of diplomatic card                                                 |
| - Power of attorney from the consignee's organization                     |
| - Pro-forma Invoice                                                       |

**NON-DIPLOMATS:**

Cargoes of a value up to 3000 GEL are subject to payment of customs fees of 150 GEL. Cargoes of a value from 3000 GEL to 15000 GEL are subject to payment of customs fees of 300 GEL. Cargoes of a value more than 15000 GEL are subject to payment of customs fees of 400 GEL.

**All in-bound non-diplomatic shipments are subject to payment of customs VAT of 18% of CIF value.**

- Waybill
- Detailed inventory list (detailed description of each and every item, total number of pieces, customs value for each item, total value for customs purposes, which should correspond with value mentioned on pro-forma invoice)
- Copy of the passport
- Copy of valid visa
- Power of attorney from the consignee's organization
- Pro-forma Invoice
- Transportation cost confirmation
- Employment confirmation

**Prohibited items for importation**

- Weapons of all kinds *(including knives, daggers even if souvenirs)*
- Pornography
- Food items
- Narcotics
- Toxic material
- Radioactive material

All wine and spirits for import are charged import duties of 18% of CIF value plus 60 euro (for import customs fees).

**Pets**

- Vaccination certificate and passport of the pet
- Veterinary certificate

**Vehicles**

- Waybill
- Copy of the passport
- Copy of valid visa
- Pro-forma invoice
- Transportation cost confirmation
- Original technical passport for the car
- Power of attorney from the consignee's organization
<table>
<thead>
<tr>
<th>Certificate of origin</th>
<th>Permissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Make and model of vehicle</td>
<td>Year of manufacture and engine volume</td>
</tr>
<tr>
<td>Color</td>
<td>Chassis and engine number</td>
</tr>
<tr>
<td>Origin of vehicle (technical passport and certificate of title)</td>
<td></td>
</tr>
</tbody>
</table>

**Helpful Tips**

The consignee's organization mentioned on the waybill MUST be registered in Georgia. If there is no detailed inventory list for any shipment then the customs officer is entitled to make intensive inspection and evaluate every item by himself. This process might take from 3 to 10 working days. This might lead to a substantial increase in total amount of customs fees and customs VAT to be paid by the consignee.