

Goods	Documents required	Customs Prescriptions	Remarks
Household Goods	<ul style="list-style-type: none"> <li>Original CE 101 in duplicate.</li> <li>Copies of passport including page with date entry in Botswana.</li> <li>Detailed inventory for attestation and the declared value for customs.</li> <li>Long Term or Permanent Work and Residence permit or Exemption Certificate.</li> <li>Letter of appointment stating that duration of contract is greater than 2 years.</li> </ul>	<p>Duty Free entry in the following circumstances :</p> <p>Personal effects, household furniture including equipment necessary for the exercise of the calling, trade or profession of the person, other than Industrial, Commercial or Agricultural Plant excluding Motor vehicles.</p> <p>The Bona Fide property of a natural person and members of his family, imported for his own use on change of residence to Botswana for the purpose of taking up employment or for the permanent settlement.</p> <p>Such goods may not be sold or disposed of to other persons within six months from the date of Importation.</p>	<p>The following articles may be admitted free of duty/sales tax:</p> <p>Wines 1 L free and pay tax for the rest Spirits and other alcoholic beverages 1 Lt Cigarettes 400 Cigars 50 Cigarette or pipe tobacco 250gms Perfumes 50 ml Toilet water 250 ml</p> <p>Form CE 101 is subject to an application supported by the following :</p> <p>a) A list of effects showing approximate values b) A residence permit and a letter of employment.</p>
Motor vehicles	<ul style="list-style-type: none"> <li>Original customs form CE101 in duplicate.</li> <li>Registration papers.</li> <li>An evaluation of motorized vehicle from accredited dealer.</li> <li>Police clearance report (at origin).</li> <li>Document showing that the vehicle has been in the owner's possession abroad for more than 365 days before the importation of the vehicle (original purchase invoice, insurance certificate etc).</li> </ul>	<p>A free entry is only permissible if done within 6 months of the date of issue of the work permit. Thereafter VAT of <b>12%</b> applies.</p> <p>DUTY FREE ENTRY IF :</p> <ul style="list-style-type: none"> <li>The vehicle (cars, motorcycle or moped) will not be sold or otherwise disposed of for 2 years from date of importation.</li> <li>Value Added Tax (VAT) at current rate is assessed on the imported value of the vehicle.</li> </ul>	<p>The southern African common customs area comprises Botswana, Lesotho, South Africa, Swaziland and Namibia.</p>

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	<ul style="list-style-type: none"> <li>Valuation certificate or invoice registration book.</li> </ul>	<ul style="list-style-type: none"> <li>Only one vehicle per family is duty free. Subsequent entries are subject to 12% VAT of CIF Value.</li> <li>If VAT is payable, it must be paid in Botswana Pula</li> <li>Returning residents are permitted duty free entry, provided that they have been abroad for more than 2 years</li> <li>Foreign diplomats pay no duties or taxes, subject to the provision of Diplomatic clearance certificate, and proof of value</li> <li>Botswana registration and driver`s license must be changed within 6 months of arrival in the country</li> <li>Registration at transport after BURS clearance and Police clearance</li> <li>Pre-owned vehicles subject to Interpol verification before Police clearance and registration at transport</li> </ul> <p><b>Caravans and Trailers :</b></p> <ul style="list-style-type: none"> <li>As for motorized vehicles</li> <li>Subject to payment of duties</li> <li>If towed in with the car on the initial</li> </ul>	

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		<p>entry into the country, they are duty free</p> <ul style="list-style-type: none"> <li>On any other occasion, they are subject to <b>12%</b> VAT of the CIF value</li> </ul>	
Boats	<p>Import Permit issued by the Department of Water Affairs Postal address at origin and destination</p>	No boat, mokoro or aquatic apparatus may be imported into Botswana unless the owner is in possession of an Import Permit	
Domestic Pets	<p>A valid certificate of identity, rabies vaccination and movement permit. Postal address at origin and destination</p>		
Seeds, Bulbs, plants, Tress etc.	<p>Plant Health Certificate from ministry of agriculture. Postal address at origin and destination.</p>	These may be imported subject to plant health restrictions.	South African transit permits may also be required in respect of plants, etc., shipped through South Africa.
Firearms and Ammunition	<p>May only be imported under the authority of an import permit issued by commissioner of Police.</p>		The importation of firearms which do not have the manufacturers serial number or other number by which they can be identified, stamped or engraved on a metal part of the weapon, is totally prohibited.
Special concessions for technical assistance personnel assigned to the Botswana Government Service	<ul style="list-style-type: none"> <li>Certificate A for diplomatic</li> <li>List of goods Valuation certificate</li> <li>Resident permit</li> <li>Letter of employment</li> </ul>		Certain additional concessions are available to persons who are appointed to the service of the Government of Botswana under the terms of a technical assistance agreement between the government of Botswana and the Government of a second country or an International organisation. Details of these concessions are available from the Director of Customs and Excise Botswana.